Terms & Conditions for Admissions at Harrow Tutorial College (HTC)

1. Harrow Tutorial College (HTC) will provide tuition that comprehensively covers all major subjects of all Year Groups.

2. All materials and equipment provided by Harrow Tutorial College are for the sole use of students enrolled on the course. The replication or re-use of the course material is strictly forbidden.

4. HTC focus is to create an atmosphere which is conducive to learning. It is therefore required that students adhere to HTC's Code of Conduct. Although it is an unlikely occurrence, in order to protect all of those on the premise sat all times, it must be made clear that breaking the code of conduct could lead to the termination of this agreement.

5. A successful year of HTC involves effective communication between parent, student and the tutor(s). This agreement requires an undertaking by parents and/or guardians to ensure that set homework is completed on schedule. It is a condition of this agreement the parents and students accepts that all homework will be completed to the best of the student's ability.

6. All parents and students acknowledge that HTC cannot guarantee exam success. It is the responsibility of students and parents to put efforts to achieve the desired grades.

7. HTC endeavours to provide as much individual support as possible. If a student experiences significant difficulties with the course, HTC can provide additional individual support at an extra cost.

8. HTC reserves the right to change the time of the tuition classes, with reasonable notice at any point of time.

Payment Terms

• Please refer to the Fee Metrics mentioned below for the tuition charges that are applicable at HTC in the 2022/23 academic year.

Fee Information: Part-time tuition: (Evenings and Weekends) Standard Fee

Number of subjects	Year 7 to Year 9 (Hourly Rate)	GCSE Year 10 & 11 (Hourly Rate)	GCSE Year 11 - Mathematics	Year12 & 13 GCE Advanced Level	
4 subjects or more	£11	£12	£1500 Package	Biology £1200 Package	Mathematics £1500 Package
3 subjects	£12	£13		Chemistry £1200 Package	Further Mathematics £1500 Package
2 subjects	£13	£14		Physics £1500 Package	Economics £1200 Package
1 subject	£14	£15		English £1200 Package	Psychology £1350 Package

Fee Information: Part-time tuition: (Evenings and Weekends) On Referrals

Number of subjects	Year 7 to Year 9 (Hourly Rate)		GCSE Year 10 & 11 (Hourly Rate)		GCSE Year 11 - Mathematics	
	1 Referral (5% Discount)	2 or more Referrals (10% Discount)	1 Referral (5% Discount)	2 or more Referrals (10% Discount)	1 Referral (5% Discount)	2 or more Referrals (10% Discount)
4 subjects or more	£10.45	£9.90	£11.40	£10.80	£1425 Package	£1350 Package
3 subjects	£11.40	£10.80	£12.35	£11.70		
2 subjects	£12.35	£11.70	£13.30	£12.6		
1 subject	£13.30	£12.6	£14.25	£13.50		

Year 12 & 13 GCE Advanced Level		
Subjects	1 Referral (5% Discount)	2 or more Referrals (10% Discount)
Biology / Chemistry / English / Economics	£1140 Package	£1080 Package
Psychology	£1282.5 Package	£1215 Package
Mathematics / Further Mathematics / Physics	£1425 Package	£1350 Package

Terms and Conditions for Enrolment

❖One to One lessons will be charged at a rate starting from £35 per hour.

❖Registration fee for part-time students is £45.00 (non-refundable).

❖Students will be enrolled for the full academic year as per the policy of the college. To bring continuous improvement in the academic learning of students of any age group they are expected to continue tuition classes for the full academic year.

❖For each Year 12 & 13 Science subjects, the fee will be the same as mentioned above. For Year 12 & 13 Physics, the above-mentioned fee does not include a fee for any practical sessions. Special lessons will be scheduled for the Practical sessions on a need basis. The fee for such lessons will be charged separately. Students can request practical sessions once they are registered at Harrow Tutorial College.

❖For GCSE and GCE students, this fee metric is for 34 lessons starting 3rd September 2022 until 13th May 2023.

❖For Year 3 to Year 10 part-time students, this fee metric is for 40 lessons starting 3rd September 2022 until 25th June 2023.

❖Christmas Holidays: Monday 19th December 2022 to Sunday 01st January 2023

❖Easter Break: Monday 03rd April to Tuesday 11th April 2023

❖The college reserves the right to cancel the group lessons if the student numbers are not achieved. If that situation arrives the student could book one to one lessons.

Examination Fee

• Exam Fee GCSE and IGCSE per subject   • £195
• Exam Fee GCE AS and A Level per subject   • £270
• GCE / GCSE Extended Project Qualification and Coursework • £490

Tuition Fee Payment Structure

The tuition fee will be payable in 6 monthly instalments. The final instalment would be payable, at the latest, by the 28th of Feb 2023.

The instalments are payable in the initial months of joining and is due on the1st of each month. Late Payment: Instalment payment overdue by 7 or more days are subject to a 2% surcharge on a weekly basis. If there is an outstanding balance HTC reserves the right to ask for a pay settlement before the student attends the next lesson. Again, HTC reserves the right to pass your details to the legal team for debt collection.

Tuition fee payments made for the whole academic year in full on or before 30th September 2022 will draw a 5% discount on the amounts quoted above. Please note that this does not apply to registration fees, exam fees or any other additional fees. The referral discounts will be calculated and adjusted only in the last instalment.

4 full weeks' notice period will be required, in the event of leaving Harrow Tutorial College.

Additional Information: Examination Fees: All examination fees are payable by the candidate. College fees do not include examination fees. Textbooks: Textbooks are not supplied by the College. Students will be provided with the book names and will be required to obtain these books externally.