# Fees, Payment and Commitment Terms

Harrow Independent College Limited · Company number 08840514 · Registered office: 308 Eastcote Lane, Harrow, HA2 9AH

308–310 Eastcote Lane, South Harrow HA2 9AH · 020 8423 6227 · office@harrowindependentcollege.co.uk

Academic year 2026–27

## 1. How to pay

You can pay your course fees by debit card, credit card or bank transfer. The price shown on your quote is the full price you will pay. **We do not add any fee for paying by personal debit or credit card**, whether you pay online, by phone or in person. We do not accept American Express.

### Bank transfer details

| | |
|---|---|
| **Account name** | HARROW INDEPENDENT COLLEGE LIMITED |
| **Bank** | Santander UK |
| **Sort code** | 09-01-28 |
| **Account number** | 75957729 |
| **BIC (international payments)** | ABBYGB2LXXX |
| **Payment reference** | Your student reference number, or the student’s full name if you do not have one yet |

## 2. Paying in instalments

You can spread the cost of your course over monthly payments. **Our instalment plans are interest-free and charge-free.** You will pay exactly the same total as if you paid in full, with no interest, set-up fee or admin fee.

- Your first payment is due when you enrol.
- The remaining payments are due on the 1st of each month, with the last one in May.
- The number of payments depends on when you start: up to 9 if you start in September, 8 in October, 7 in November, and so on.
- The total you pay is always the same as the full course price.

You can pay off the remaining balance early at any time, with no extra charge.

> ***Example: 7 instalments.*** *Aisha enrols on 2 November on an A-Level Maths weekend course. The course price for the rest of the year is £1,750. She chooses to pay in 7 equal instalments, from November to May.*
>
> | ***Payment*** | ***Due date*** | ***Amount*** |
> |---|---|---|
> | *1* | *2 November 2026 (on enrolment)* | *£250* |
> | *2* | *1 December 2026* | *£250* |
> | *3* | *1 January 2027* | *£250* |
> | *4* | *1 February 2027* | *£250* |
> | *5* | *1 March 2027* | *£250* |
> | *6* | *1 April 2027* | *£250* |
> | *7* | *1 May 2027* | *£250* |
> | ***Total paid*** | | ***£1,750*** |
>
> *Aisha pays £1,750 in total, exactly the same as paying in full. No interest or fees are added.* *(Names, course and price are examples only.)*

### If a payment is missed

We will contact you to arrange payment. If a payment is more than 14 days late, we may pause your access to lessons until your account is up to date. We do not charge interest or fees on late payments.

## 3. Your commitment, leaving and cancelling

Please read this section before you enrol. When you enrol, you agree to a minimum commitment, which depends on your course. How you can cancel early also depends on whether you enrol in person or online.

### Our terms for 2026–27

| Term | Dates |
|---|---|
| Autumn term | Monday 7 September 2026 to Wednesday 16 December 2026 |
| Spring term | Thursday 7 January 2027 to Wednesday 24 March 2027 |
| Summer term | Tuesday 13 April 2027 to Wednesday 7 July 2027 |

### 3.1 Part-time courses: 4-week minimum

Part-time courses include weekend tuition, weekday evening tuition and one-to-one lessons. You commit to at least 4 weeks of lessons from your first lesson.

- If you leave within your first 4 weeks, you pay for the full 4 weeks.
- After your first 4 weeks, you can leave by telling us in writing at office@harrowindependentcollege.co.uk. You pay for lessons up to the date you tell us,

and nothing after that.

> ***Example: leaving early.*** *Ben enrols at the college for weekday evening Chemistry at £45 a week. He attends 2 lessons, then decides to stop. He pays for 4 weeks, which is £180.*
>
> ***Example: leaving later.*** *Ben attends for 10 weeks, then emails to say he is leaving. He pays for the 10 weeks he has had, which is £450, and nothing more.*

### 3.2 Full-time courses: one full term’s notice

You commit to at least one full term. To leave, you must give one full term’s notice in writing. You pay fees to the end of the term in which you give notice, and for the whole of the following term. You never pay beyond the end of your course.

> ***Example: leaving in the middle of a term.*** *Chloe is studying full-time and gives notice on 2 November 2026, in the middle of the Autumn term. She pays fees for the rest of the Autumn term and for the whole Spring term, up to 24 March 2027. She does not pay for the Summer term.*
>
> ***Example: notice at the start of a term.*** *Chloe gives notice on 7 January 2027, the first day of the Spring term. She pays for the Spring term and the Summer term.*
>
> ***Example: course ending.*** *Chloe’s course ends on 7 July 2027. If she gives notice during the Summer term, she pays only to the end of the Summer term, because her course ends then.*

The £175 registration fee for full-time courses is paid with your first payment. It is non-refundable, except when you cancel within 14 days of an online enrolment (see 3.3).

### 3.3 If you enrol online, by phone or by email: 14 days to change your mind

If you enrol without visiting the college, the law gives you 14 days to cancel for any reason. The 14 days start on the day after we confirm your enrolment. During those 14 days, the minimum commitment in 3.1 and 3.2 does not apply.

- **Starting straight away:** you can ask us to start lessons within the 14 days. If you then cancel within the 14 days, **you pay for the lessons you have already had**, and we refund the rest.
- **How we work out what you pay:** the course fee for the period you booked, divided by the number of lessons (or teaching days) in it, times the lessons or days you have had.
- **To cancel**, tell us clearly by email at office@harrowindependentcollege.co.uk, by post to Harrow Independent College Limited, 308–310 Eastcote Lane, South Harrow HA2 9AH, or by phone on 020 8423 6227. You can use the form below, but you do not have to.
- **Your refund:** we will refund what is due within 14 days, by the same payment method, with no fee. This includes any registration fee.

Once the 14 days have passed, your minimum commitment applies as set out in 3.1 and 3.2.

> ***Example: part-time, online.*** *David enrols online for weekend Physics at £50 a week and pays £200 for 4 weeks. He asks to start straight away, attends 1 lesson, and cancels on day 9. He pays £50 for that lesson, and we refund £150.*
>
> ***Example: full-time, online.*** *Emma enrols online on 3 September 2026 and pays the £175 registration fee and an Autumn term fee of £2,800. She asks to start on 7 September and attends 6 teaching days, then cancels on 15 September. The Autumn term has 70 teaching days, so each day costs £40. She pays £240 for the 6 days, and we refund £2,735, including the registration fee.*
>
> ***Example: after the 14 days.*** *Emma cancels on 1 October instead, after her 14 days have ended. Her full-time notice rule in 3.2 now applies, so she pays to the end of the Spring term.*

### 3.4 If you enrol in person at the college

The 14-day cancellation period does not apply. Your minimum commitment in 3.1 or 3.2 starts from the day you enrol.

> ***Example.*** *Farah enrols and pays at the college office for full-time A-Levels, then changes her mind a week later. The 14 days do not apply. She gives notice, and the full-time notice rule in 3.2 applies.*

### Online enrolment page wording (tick boxes)

☐ I have read and agree to the minimum commitment: 4 weeks for part-time courses, or one full term’s notice for full-time courses.

☐ I would like lessons to start before my 14-day cancellation period ends. I understand that if I cancel within the 14 days, I will pay for the lessons I have already had.

## Cancellation form

*Complete and return this form only if you enrolled online, by phone or by email and wish to cancel within 14 days.*

To: Harrow Independent College Limited, 308–310 Eastcote Lane, South Harrow HA2 9AH, office@harrowindependentcollege.co.uk

I/We hereby give notice that I/we cancel my/our contract for the supply of the following service:

Course name: .....

Enrolled on (date): .....

Name of student / person who enrolled: .....

Address: .....

Signature (only if sent on paper): .....

Date: .....